

Supervision Policy

Boys & Girls Club of Greater Ventura is committed to providing a safe environment. As such, all Club activities shall be under continuous supervision by an appropriate adult at all times and reasonable ratios shall be maintained.

Staff **shall not**:

- Use electronic devices such as cell phones, PDAs, or other communication devices while supervising members unless it is part of approved programming.

Staff **shall**:

- Abide by the Organization's one-on-one contact policy.
- Abide by the Organization's disciplinary policies and procedures.
- Ensure at least three individuals are present when supervising members.
- Maintain proper ratios at all times.
- Be trained in appropriate supervision tactics and behavior patterns.
- Ensure all youth volunteers are supervised by an adult staff member.
- Immediately notify Club leadership and/or submit written reports detailing supervision issues or incidents.

The following is a table of acceptable Staff to Youth Ratios:

Activity	Adults	Youth
Teen Instructional	1	20
Elementary Instructional	1	20
Field Trips (no water)	1	10
Beach or Lake Field Trips – kids will be in water Lifeguard must be present	1	6 Swimmers
Waterpark Field Trip - Lifeguard(s) must be present	1	9 Swimmers
Overnight Away Trip	1 (with min. of 2 adults present)	10
Day Only Campers	1 (with min. of 2 adults present)	10
Overnight Club Event	1 (with min. of 2 adults present)	10

Please note that this is a living document and may be updated from time to time as needed.